**ISP 190**

**Academic Honesty**

**PURPOSE**

Defines academic honesty and lists options for instructors to consider when violations occur.

**SUMMARY**

Academic honesty requires students to perform their academic work ethically and without recourse to plagiarism, cheating, or other dishonest behaviors.

Plagiarism occurs when a student submits work of another as his/her own or fails to credit words, works or ideas borrowed from another source. This may be intentional or accidental.

Cheating occurs when a student uses unauthorized notes to complete an exam, takes an examination for another student, copies answers from other students’ examinations or engages in similar conduct intended to falsely represent, or that results in falsely representing, his/her academic capabilities. Students who knowingly provide material to another student for the purpose of committing (or assisting other students to commit) an offense against academic honesty are also subject to the provisions of this standard.

**STANDARD**

1. Instructors should define consequences for academic dishonesty in each course syllabus. For each incident, instructors will inform the student of the criteria by which plagiarism or cheating were determined.
2. According to the Student Conduct and Disciplinary policy stated in Clackamas Community College’s Student Handbook, the instructor maintains the exclusive right and responsibility to determine grades.
3. In cases of cheating, plagiarism, or other violations, the instructor is responsible for discussing academic integrity with the student and deciding how to handle the situation. Among the instructor’s options are:
   1. Requiring that the assignment be redone;
   2. Issuing a failing grade for the assignment on which the cheating or plagiarism occurred;
   3. Issuing the student a failing grade for the class.
4. Depending on the situation, the instructor may also initiate the Student Conduct and Discipline process.
5. Instructors are advised to keep the evidence and/or write an account of the incident involving academic dishonesty in case of redress.

**REVIEW HISTORY**

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| ISP Committee | Updated Format | August 3, 2016 |
| College Council | Reviewed | May 16, 2014 |
| College Council | Reviewed | March 3, 2006 |
| ISP Committee | Reviewed/No changes | November 2, 1999 |
| Instructional Council | Adopted | August 19, 1994 |